

Guidelines for Students and staff with cold-like symptoms to return to campus from home isolation

If students/staff or their family and cohabitants are infected with COVID-19, or have close contact with someone with COVID-19, they should notify their faculty, unit or section immediately and follow instructions of health center as well as of their senior member in accordance with 'Kyoto University's Policy' on the Novel Coronavirus(COVID-19) and 'Procedures to be followed to prevent the spread of the Novel Coronavirus(COVID-19).

【Directions required to be provided by Laboratory managers and managers of the section】

1. When laboratory/section managers receive reports from their laboratory/section members that they are having cold-like symptoms including fever and upper respiratory infection,
 - Advise them to seek urgent medical attention and self-isolate at home.
Recommend them to work/study at home until the termination of the home isolation is officially notified.
 - Request them to monitor their health by using Health Observation Sheet (Uji Campus) or Personal Health Diary Application called 'Kenko Nikki (健康日記)' which can be easily downloaded on a mobile phone.
 - Request them to inform their laboratory/section manager every day of the state of their health via Health Observation Sheet or Kenko Nikki until the decision on termination of home isolation is made by the school doctor or the industrial physician.
 - ※ In the case of students, follow instructions given by their own faculty.
 - ※ Should laboratory manager have the cold-like symptoms, he has to make the decision.

【What laboratory managers and managers of the section should do】

1. If students/staff are diagnosed as diseases other than COVID-19,
 - Based on the diagnosis, tell them whether allowed to return to campus/work or not.)
2. If the students /staff have not seen a doctor or are regarded as a suspicious case of COVID-19,
 - Make sure that at least 8 days have passed since the onset plus 3 days have passed since the symptoms have gone.

- Fill out “Notification of termination of home isolation”, which is one of the measures to prevent the spread of Novel Coronavirus (COVID-19) and issued in Uji Campus” and submit the form with Health Observation Sheet through ‘Uji campus COVID-19 emergency headquarters’ to the Uji Campus school doctor via email.
(the email subject should be ‘Request of the Decision on termination of home isolation’)

3. According to the notification provided by the school doctor/the industrial physician, allow them to return to campus.

【What Environmental Management Center should do】

1. Collect and review the Health Observation Sheets and send them to the school doctor/ the industrial physician .
2. Receive the notification of termination of home isolation issued by the school doctor/ the industrial physician and send them to ‘Novel Coronavirus Protection Headquarters in Uji.

【What the school doctor/the industrial physician should do】

1. Review Health Observation Sheets.
2. Ask the students’/staff’s current condition by interview, if necessary, and make a decision on whether they are allowed to attend the university/go back to work or not from the medical point of view.
3. Issue the notification of termination of home isolation based on the decision mentioned above and send it to Environmental Safety Management Center.
4. Provide medical advice and information related to Covid-19.